



**TO: ELEMENTARY AND MIDDLE SCHOOL MUSIC SPECIALISTS**  
**FROM: CMA PRIVATE LESSON PROGRAM COMMITTEE**  
**DATE: SEPTEMBER 1, 2004**  
**RE: OPPORTUNITIES FOR PRIVATE MUSIC LESSONS**

Each year, Civic Music Association gives a number of outstanding young musicians the opportunity for private music instruction through our unique PRIVATE LESSON PROGRAM.

Students **presently in grades 4 - 7** are eligible. Those selected will receive a NORBERT J. BEIHOFF SCHOLARSHIP, providing aid that will enable students to pursue **private** study with some of Milwaukee's finest music teachers.

Scholarships are available to young players of **woodwinds** (flute, oboe, clarinet, bassoon and saxophone), **strings** (violin, viola, cello, bass and harp), **brass** (trumpet, horn, trombone, baritone and tuba) and **percussion**.

This is your opportunity to encourage one or more students in your school who have demonstrated exceptional musical potential but are not presently taking private lessons. We invite you to submit their names and other information requested on the enclosed forms, along with a \$10 application fee per student. Admission to the workshop *Audition & Recital Preparation* on Saturday, February 5<sup>th</sup>, and admission to the High School Showcase on Sunday, February 6<sup>th</sup> at 2:00 p.m., is included in this fee. If you have financial concern regarding the fee, please contact us. Your submission should be **postmarked no later than December 15, 2004.**

**A 5-minute audition and interview is required of each applicant and their parent/guardian. The audition will be at the Wisconsin Conservatory of Music, 1584 North Prospect Avenue, on Saturday, February 5, 2005.** Selection by our committee of music educators will be based on the following: 1) the quality of the audition; 2) the Music Director's assessment of the student's musical ability, potential, attitude and reliability; 3) the parents' statements describing their commitment and support for the lessons and home practice; and 4) the student's essay about his/her musical experiences and participation in school music activities.\*

It is the intent of Civic Music Association, through the Norbert J. Beihoff Scholarships, to open musical doors to young people who have not had the unmatched experience of individual lessons from specialists on their instrument.

We invite you to help us open those doors.

**Thank you for your cooperation.**

**\*This form is designed for you to send home to the parents to complete before writing your comments.**

Applications may be printed from the CMA website at  
[www.civictimilwaukee.org](http://www.civictimilwaukee.org)

# CIVIC MUSIC ASSOCIATION

## NORBERT J. BEIHOFF WOODWIND, STRING, BRASS & PERCUSSION SCHOLARSHIP APPLICATION

**DEADLINE: December 15, 2004**

This application is in three parts. Part I is to be completed by the parent, Part II by the student applicant, and Part III by the Music Director. All three parts must be completed and signed in order for the applicant to be eligible for the scholarship. ***Incomplete applications will not be considered.***

Candidate \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Instrument \_\_\_\_\_ Years played \_\_\_\_\_

Name of Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip \_\_\_\_\_

Phone (Day): \_\_\_\_\_ (Evening): \_\_\_\_\_ E-Mail \_\_\_\_\_

### Part I: To be completed by Parents of Beihoff Scholarship Candidates

Norbert J. Beihoff has made it possible to fund private lessons for young musicians who have not yet studied privately. The scholarships are available to students in grades four (4) through seven (7), and will provide aid for thirty-minute lessons over the course of the 2005-2006 school year. Civic Music Association will select the teachers from among the best professional musicians in the city. Our teachers perform with the Milwaukee Symphony Orchestra, the Milwaukee Ballet Orchestra, the Waukesha Symphony Orchestra or the Festival City Symphony.

Your child's Music Director has recommended him/her for one of these scholarships. If your child is awarded this scholarship, he/she will be expected to:

1. Attend Civic Music Association's Award Ceremony in April 2006 (tbd) at 7 p.m.
2. Practice a minimum of 30 minutes per day/five days per week and attend all lessons.
3. Attend a workshop on Saturday, Feb. 5, 2005 at 9:00 a.m. at the WI Conservatory.
4. Perform on the CMA Private Lesson Program Recital in April or May of 2006.

In order for your child to gain the maximum benefit from these lessons, your support is crucial. You will be expected to:

1. Arrange for transportation to and from lessons, awards ceremony, and recital.
2. Pay a fee of \$2 per lesson. This fee is payable in full by October 31, 2005 or in two installments due October 31, 2005 and February 28, 2006.
3. Purchase any required materials at an average cost of \$10-\$20 per year.
4. Encourage consistent practice and lesson attendance.
5. When a lesson must be missed, give the teacher at least 24 hours notice and reschedule the lesson. **(Note: Lessons canceled with less than 24 hours notice will be forfeited.)**
6. Notify Civic Music Association immediately if a problem occurs with the lessons.

If you are interested in your child being an applicant, please write a brief paragraph on a separate sheet addressing the following:

1. Why you think your child should be awarded a scholarship.
2. How you intend to support the lessons.
3. Why your child has not had private lessons previously.
4. How much your child currently practices and your expectations for home practice should your child receive this scholarship.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Date

**Part II: To be completed by the Student Applicant**

On a separate sheet of paper, please write a one-page essay about yourself. Please tell us about your musical experiences and participation in school music organizations and activities. Include any information about your interest, attitude and dedication to music that might be helpful to the Scholarship Committee in making the difficult decisions regarding the awarding of the scholarships.

Please sign and date your essay and return it (stapled to your parents' completed Part I) to your Music Director in time for him/her to fax or mail to us by **December 15, 2004**.

**Part III: To be completed by the Applicant's Music Director**

Please write a brief evaluation of the student applicant in terms of musical ability, potential, attitude and reliability.

Recommended by \_\_\_\_\_ Music Director at \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ School Phone \_\_\_\_\_

Email \_\_\_\_\_

**Send all completed applications, and \$10 non-refundable fee per applicant,  
postmarked by December 15, 2004 to:**

**Civic Music Association**  
**3195 S. Superior Street, Suite 209**  
**Milwaukee, WI 53207**  
civicmusiccma@aol.com  
Phone: 414-483-3223/Fax: 414-483-3356  
www.civicmusicmilwaukee.org